

## Queen's Drive Infant School Governing Body

Academic Year 2019 – 2020



### Governor Information

Name	Governor Category	Start Date	End Date	Committee Membership	Link Area(s)	Responsibilities	Pecuniary Interest
Shakeel Ahmed	Parent	11/2020					
Ruhul Amin	Parent	09/2017	10/2020	Curriculum & Standards		Vice Chair	None
Tooba Aziz	Community	11/2018	12/2019	Curriculum & Standards / Personnel & Finance			None
Rachel Davies	Parent	11/2018		Curriculum & Standards / Personnel & Finance		Vice Chair HT PM	None
Negeat Malik	Parent	02/2020		Curriculum & Standards / Personnel & Finance			None
Farhat Rashid	Parent	11/2019		Curriculum & Standards / Personnel & Finance			None
Uzma Riyaz	Community	05/2017		Curriculum & Standards		Safeguarding Health & Safety	None
Rosie Telford	Parent	11/2018					
Helen Wade	LA	11/2018		Curriculum & Standards / Personnel & Finance	Attendance	Chair HT PM	None
Marcin Walewska	Community						
Geraldine Wells	Parent	11/2018	03/2020	Curriculum & Standards			
Lisa Young	Staff	11/2018		Curriculum & Standards / Personnel & Finance		Sports Premium	None

- **Sarah Skinner** (Headteacher) is also part of the Governing Body and is a member of all committees
- Clerk to the Governors is **Sue Bell** (Office Manager)

Last updated: 25 November 2020

## Meetings and Attendance

Key =       √ : Present       A : Apologies       X: No Apology

### FULL GOVERNORS

Member	23 September 2019	27 January 2020	13 July 2020 Via TEAMS	19 October 2020 Via TEAMS	Attendance Record	
Ruhul Amin	A	A	√		1 / 3	33.3%
Rachel Davies	√	√	√	√	4 / 4	100%
Negeat Malik			A	A	0 / 2	0 %
Farhat Rashid		√	√		2 / 2	100%
Uzma Riyaaaz	A	A	√	√	2 / 4	50%
Helen Wade	√	√	√	√	4 / 4	100%
Geraldine Wells	√	X			1 / 2	50%
Lisa Young	√	√	√	√	4 / 4	100%

### CURRICULUM & STANDARDS

Member	14 October 2019	23 March 2020 Cancelled ~ Covid	Summer 2020 Cancelled COVID	9 November 2020 Via TEAMS	Attendance Record	
Ruhul Amin	√	-	-		1 / 1	100%
Tooba Aziz	X	-	-		0 / 1	0 %
Rachel Davies	√	-	-	√	2 / 2	100%
Negeat Malik			-	√	1 / 1	100 %
Uzma Riyaaaz	√	-	-	A	1 / 2	50%
Farhat Rashid		-	-	√	1/1	100%
Helen Wade	√	-	-	√	2 / 2	100%
Geraldine Wells	A	-			0 / 1	0 %
Lisa Young	√	-	-	√	2 / 2	100%

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## PERSONNEL & FINANCE

Member	18 November 2019	9 March 2020	Cancelled ~ COVID	9 November 2020 Via TEAMS	Attendance Record	
Rachel Davies	√	√	-	√	3 / 3	100%
Negeat Malik			-	√	1 / 1	100 %
Farhat Rashid		A	-	√	1 / 2	50 %
Helen Wade	√	√	-	√	3 / 3	100%
Lisa Young	√	√	-	√	3 / 3	100%

Whilst no formal meetings were able to take place, the Headteacher and Chair of Governors were in regular contact to ensure the smooth running of the school, monitoring the wellbeing of the staff whilst being fully apprised of the risk assessments and the educational provision for the key worker children and those learning remotely at home.

Minutes of all meetings are recorded and are available on request – please email Sue Bell (Clerk to the Governors) for any queries